



**Minutes of Board Meeting
Held Tuesday 20th September 2022
at Gosnells Golf Club**

1. **MEETING OPENED:** 8.12 pm
2. **PRESENT:** Patrick Bartlett, Phil Cordery, Michelle Gibson, John Stockbridge, Robert Da Prato, Murray Thorpe, Stephen Anthony, Andy Hopper
3. **APOLOGIES:** Rob Pannell
4. **Minutes:** Minutes from the previous meeting held on the 23rd August 2022 were passed and seconded. No business arising from the previous minutes.
5. **PRESIDENTS REPORT:** Attached.
6. **CLUB SERVICES REPORT:** None
7. **TREASURERS REPORT:** Stephen Anthony presented to the Board the 2022/2023 Budget done by the outgoing treasurer – there were some anomalies on the budget ie: no Bring n Buy insurance listed as expenditure. Stephen to amend and email this through to the secretary to be sent to all members prior to the next board meeting.

Stephen reported that there are some outstanding payments. Golf Club payment made today. Vicinity Real Estate has not been paid, Stephen trying to reconcile this, then the invoices will be paid in the next few days. Sindy - Youth Committee to be reimbursed for Lego purchase and Murray Thorpe for Chase the Joker. Four members are not financial as at date of board meeting, Phil Cordery put a motion forward for Stephen Anthony to send them a reminder invoice to pay within 7 days.

A Profit & Loss needs to be given to all board members prior to the board meeting. Club & Bring and Buy P & L.
8. **COMMUNITY REPORT:** Andy Hopper - We have agreed to support Operation Sunshine. \$1000. Also agreed to support South Thornlie Little Athletics club \$1000
9. **INTERNATIONAL REPORT:** Robert Da Prato – We have initiated a global grant request for \$ 30,000 for the UGANDA project nothing further to report so far.
10. **VOCATIONAL REPORT:** John Stockbridge – The Frank Keays business awards went very well, thanks to everyone who assisted. Emails are going out now to the three high schools who participated in last year's Sloan Scholarship Awards. This will give them time to select students and announce them at their end of year awards in the schools. Then participate in the club's awards night in the new year. The indomitable Phil Cordery has the Shine On Awards in hand as usual
11. **YOUTH REPORT:** Murray Thorpe – Due to both Lloyd and Susan being away during the month, we there is no report for the meeting.
12. **MEMBERSHIP:** Satellite Club – John Stockbridge had put up a Facebook Post asking for anyone interested in coming to a satellite club, mainly for awareness, no response, but he will contact several people who were interested in the past. He said would never charter, people in the satellite club would not be obligated to have a meal but still be a member of Rotary Club of Southern Districts and would have Bring n Buy duties.

13. GENERAL BUSINESS:

Regionalization needs to be voted for or against by the 29th September. This would be addressed with the club members at the next meeting.

After some discussion it was decided that if Treasurer Stephen Anthony is not at the Tuesday meeting, then he will set someone in place to take the money for dinner & fines, and also train members how to do the form correctly so he can reconcile each week. Stephen Anthony to action changing the form we use for members when they pay for dinner and yearly membership fees.

Robert Da Prato commented that the community doesn't know the good things we are doing, not sure how we get this out to the community but something to consider.

Risk Management Plan - It was decided to have in place a risk management plan for Bring n Buy. John Stockbridge said he has a template for this which he will do a spreadsheet with items of low, medium, and high risk in google docs then email the link to all board members so we can then add relevant items and have one copy that can be ticked off so we can show that we have addressed for insurance purposes should an incident occur. Action to be done John Stockbridge A reminder that the toilets need to be checked every hour as part of the risk management plan.

Community Grants - President Patrick Bartlett expressed his interest in maximising Community Grants available to the club. John Stockbridge advised we can apply for RAWCS Rotary Australia Compassionate Grants – criteria: it must be an Australian project, no professional fundraising and not Government funded. If we donate \$1000 as we have to Operation Sunshine, we can apply to RAWCS and they will match that donation – John Stockbridge will send through the information to Michelle Gibson - Secretary to pursue further. Phil Cordery will facilitate an enquiry to Chris Ballantyne for community grants and Patrick Bartlett will follow up with this once the information is received.

High Visibility Vests to be purchased from Rotary Downunder, President Patrick Bartlett to action this. Compulsory for members to either wear the vests or their yellow rotary shirts.

Bendigo Bank - It was decided to get information from Bendigo Bank of current interest rates for term deposits – Treasurer Stephen Anthony to action and report back at the next meeting.

Bring & Buy – It was discussed whether to change the Bring & Buy roster to a 4 week roster – it was decided to leave as a 5 week roster for now.

A suggestion was made to ask Leah Operation Sunshine or a Scouts group to have volunteers help out at Bring n Buy each Sunday, and we will donate money to their cause. It was decided to revisit this.

After general discussion about recovering costs for Bring n Buy by charging more for bays to sellers, it was agreed to leave this for now, until a later date.

Stephen Anthony asked if we had a lease for the carpark area we use for Bring n Buy he will consult with John Rechichi to obtain a copy.

Phil Cordery reported that he had a quote from Aon Underwriting of \$11,000 per annum, it was decided no point in going any further with this as it is considerable higher than our current insurer.

Increasing Membership - Murray Thorpe raised discussion regarding increasing membership, this could be achieved through organic growth. Functions and more social outings so members feel part of a family and community. Possibly do a social event once a quarter or once a month.

MEETING CLOSED: 9.00 pm

NEXT MEETING: 18th October 2022

DECISION LOG

Decision	When	By Whom ?
1. All new members receive a shirt and jacket when they join and have paid their fee. New Members to be directed to suppliers where they try on and order shirts and jackets	June Board	Board
2. Club fees for 2022/2023 Membership will be \$265.00	July Board	Board
3. Budgets for individual Committees will be \$7500 anything over and above this to be applied for and authorised by the Board.	July Board	Passed J Stockbridge and seconded P Cordery
4. First viable date in October the takings from Maddington Bring and Buy be donated Gosnells Innerwheel Club	July Board	Board
5. Paintings to be donated to Phil Cordery to use as prizes for the ROMAC Raffle	July Board	Passed P. Bartlett and seconded M. Thorpe
6. High visibility vests to be purchased for Bring & Buy	September	Patrick Bartlett