



**Minutes of Board Meeting
Held Tuesday
At Gosnells Golf Club**

- 1 MEETING OPENED: 7.34pm**
- 2 PRESENT:** Phil Cordrey (President), Michelle Kerr (Secretary/Chair), Naomi Green (Treasurer), Robert Da Prato (International), Murray Thorpe (Youth), Stephen Anthony (Community), Patrick Bartlet (Club Services) **Apologies:** John Stockbridge (Vocational), Julie Ninnis (Immediate Past President)
- 3** Meeting minutes from the previous meeting read and one amendment requested by Murray Thorpe to change Murray Thorpe from present to absent. Moved by Naomi Green and seconded by Phil Cordrey. No further issues arising from previous minutes.
- 4 PRESIDENTS REPORT:**

Condolence card sent to Nancy Kilkenny on behalf of club

Phil Visited the Rotary Club of Corrigin Sunday August 8 for their changeover

Delays to PHF from Sydney for Nola Simpson but we have made other arrangements for a certificate and pin it to be presented when she attends our next meeting to present Rotarian of the year awards to past recipients with a plaque in recognition

- 5 CLUB SERVICES REPORT** Patrick Bartlet
Secretarial

Michelle has made all documentation that she receives available to the Board
Treasury Naomi keeps the Board informed of accounts, payments and receipts

- Club Service role and structure – Secretary and Treasurer are on and report directly to the Board

Club Service Director and President-Elect This role is to assume responsibility for all Club Service activities and to supervise and coordinate the work of the committee appointed for particular aspects of Club Service; ensure the smooth and effective running of the Club. Run good quality meetings every week and ensure the good health and operation of the Club by working individually with the Club's officers (listed below).

Work closely with the President to ensure a smooth transition at changeover.

- Club duties – most club members are conscientious, but there often seems to be uncertainty about who has what duties even though this is well communicated. Difficult to perform the Fines master's role with no pre-warning

It was discussed if a stand in club service person was required in the event of Patrick absence, Phil is happy to stand in should the need arise

Fines master to remain as present as the format seems to be working, some reluctance can be noted from some members but the majority seem to embrace the session so will be left as is for now, we require at least \$60 per week to maintain member costs

Communication to members on duty – some members not either aware of their duty or checking rosters, club will continue to monitor and it was noted that if a Rotarian was not present for duty there was always someone willing to step in

Meals – still some late apologies but noted by treasurer that these are usually settled

6 SECRETARY REPORT: Michelle Kerr

Noted that the next board meeting was not in the last minutes however it is on the club calendar, will endeavour to include moving forward

Emails are being sent to all club members every 2 weeks or if deemed urgent immediate

Michelle requiring some assistance with updating club members if anyone can assist

Email received from Phil regarding a past project request that has been sent to Stephen Anthony to follow up with his committee for Thornlie Park Run

Shirts – should be ready for collection this week – 2 ladies size 16 missing and will be sent asap

Phil offered to assist Michelle although he did advise he is updating the necessary documents regarding incoming and outgoing members

Stephen has the park run details, Murray will also assist if required as he has contacts who may also be able to assist, discussed the Rotary Arch, Stephen has offered to go and take some pictures to see if we can assist with some beautification

7 TREASURERS REPORT: Naomi Green

The July financials have been uploaded to the website.

Funds in the community account are quite low. The current balance is \$16936.90 after payment of \$480.00 from Youth for Microscopes and \$408.23 from Vocational for plaques.

Robert Da Prato has requested \$7611.90 for the Nepal Medical Equipment project for the International Committee.

For discussion- are we are willing to allow our funds to increase over the next several weeks, with Bring and Buy funds or if we need to realise some funds from our Markets Term Deposit.

The club account is currently sitting @ \$10857.66. We do have invoices of \$4205.00 for District Levies and \$1246.90 for our Club Shirts to pay.

As requested by President Phil our current expenditure from our Government Grant Funds are:

Club Shirts	\$1246.90
Markets Shelter	\$1341.69
Media Wall	\$990.00
Pull Up Banners	\$704.00
Outside Banners	\$550.00 pending
Total	\$4835.59
Balance	\$1164.41

Only 2 members with outstanding dues which will be followed up

Due to many weeks of wash outs at the markets its going to be at least a month before our funds are back to a reasonable capacity where we can meet our commitments. With a request from International Committee for payment of an urgent invoice there was a discussion regarding the 2 term deposits that we hold that are not yet ready to roll over until October. Treasurer Naomi advised that we can release a portion of these funds from the Term Deposit Community Deposit Emergency Fund without costs or penalties, this account was topped up \$25,000 last year when takings at the market were consistent. All board members present voted in favour to release \$25,000 with a view to replacing these funds once we have reached a point in market takings that we have sufficient in the Community Account

Motion made by Naomi to release the funds as we have time sensitive and seconded by Murray, all board members in favour
Funds should be available in 10 days

All board members voted in favour of paying RI Levies at \$4205

8 COMMUNITY REPORT: Stephen Anthony

No Report received as no meeting held

Looking at making a donation to Operation Sunshine who attended the club to present about their project, amount to be discussed with committee

Real Life Church – Stephen discussing some possible projects

Park Run – as discussed earlier Stephen to follow up with Rod who is the co-Ordinator for the Thornlie Park Run

Buddy Benches to be discussed as to remaining as an ongoing project

Community Grants Awards – Stephen will report back to the board with a date to be early in 2022

9 INTERNATIONAL REPORT: Robert Da Prato

Robert provided the board prior to the meeting with a copy of the invoice for equipment that was discussed and approved at the last meeting, he will also be following up some more possible projects and potentially utilising funds through RAWCS

It was noted to the board that due to the invoice cost that Robert has offered to pay an additional \$2000 personally to the project. The board thanked Robert for his kind gesture and Patrick proposed that the board pay the entire invoice of \$9611 and this

was seconded by Murray. A motion was passed to pay the invoice and all board members present were in favour and to be noted to thank Robert for his generosity

10 VOCATIONAL REPORT: John Stockbridge

John Stockbridge was an apology but provided the report below as no meeting has been held with his committee

The Business Excellence Awards evening was well attended by the awardees and their guests. Thank you to the Rotarians who nominated a business. Thanks also to Pres Phil for organising the trophies.

The vocational committee is looking to arrange a vocational visit on the night of the Melbourne Cup as there will be no meeting at the golf club.

We are in contact with the local high schools for the Ron Sloan Scholarship Awards and should have the information shortly. These usually need to be completed prior to the end of the school year in December.

11 YOUTH REPORT: Murray Thorpe

12 No meeting held but Murry provided the following update

Interact Club at Harrisdale High School. Both Sindy & Susan have made contact with the school and have scheduled to attend one of their meetings.

- Susan has been authorised to offer Harrisdale High School five positions at the upcoming RYPEN Camp, to be held in September. We will only be funding four of these positions as we paid for an extra one last year;
- Microscopes for the North Harrisdale Primary School, they have now been paid for and will be picking them up today and arranging delivery sometime in the next couple of weeks.
- We have been approached by Nick Chan (Letter attached) from Providence Christian College, to consider funding two students (cost \$190 per Student) to attend the Santos Science Experience 2021 in December. RE this program, last year we paid for two students to attend. Unfortunately, re his original request, he sent it to Peter Gregory back in June and has only just contacted me.
- RYLA – A are now open for RYLA. John Stockbridge advised me that we normally just provide financial assistance for any unfunded applicants, similar to Alex Wong. However, in saying this, should you know of anyone interested in the program that is worthy of our support, please let the committee know ASAP and we can consider an application for them

Confirmed that meals for any recipients and family members are funded by youth committee who attend the club as guests

It was noted by treasurer that meals from Vocational Committee business excellence awards there were approx. 4 or 5 attendees whose meal was not paid for –discussion as to if the costs for these should come out of the committee budget for this year as they were not accounted for in last years budget. It was discussed that should this affect this year’s budget for the committee the board would be happy to assist with any shortfall if approached by Vocational Committee or Director

Sindy is in the process of applying for her WCC

13 MEMBERSHIP: John Stockbridge - Apology

14 GENERAL BUSINESS:

Peter Kilkenny – details for funeral arrangements were emailed to all club members

Correspondence received from district regarding District Assisted Global Grants – applications are now open, email that was received from district will be sent to all directors to look through with their committee, there are criteria that must be met , funding is up to \$8000

Gosnells Men’s Shed -last years committee offered to fund a project and we have received request from Goff Wiltshire for 2xComputers and a software licence, the board agreed in principal to fund the laptops but not the software licence. It was decided that Phil would write to Geoff to advise. Murray Thorpe has a business contact who may be able to source the computers and will advise of cost.

Bring and Buy – President Phil has been approached by some members to adjust bring and buy hours during winter months June, July and August to start at 6pm. It was decided that as it is already August it will be discussed at the next meeting with some feedback to be requested by all club members.

25th August DG is attending meeting, all board members required at the club for a meeting at 5.30pm

Rotary Foundation donation was tabled by Phil with the following amounts agreed by all board members present

\$4000 Rotary Foundation

\$1000 Polio Plus

President Phil to write a letter of intent to be presented at next week’s meeting and funds will be released once the markets are back on track and bank account balance has increased

Meals from Vocational Committee business awards there were approx. 4 or 5 attendees whose meal was not paid for – costs for these should come out of the committee. They were not accounted for from last years budget

Murray would like to organise a club social outing at a local winery and restaurant with a bus to leave from Gosnells Golf Club. Murray to work with Patrick to come up with a date for a Saturday lunch

Donation from Nola Simpson to be discussed at the next meeting

15 MEETING CLOSED: 8.35pm

NEXT MEETING 21ST SEPTEMBER 2021