

Minutes of Board Meeting
Held Tuesday 18 February 2020
At Gosnells Golf Club

1. **MEETING OPENED:** 8.15pm
2. **PRESENT:** Ric McDonald (President/Chair), Jodie Sparks (International), Naomi Green (Treasurer), Julie Ninnis (President Elect), Carlton D'Sousa (Vocational),

APOLOGIES: Simon Dutt (Immediate Past President), Michelle Kerr (Community), Teresa Tay (Secretary), Neville D'Vauz (Youth)

3. **PRESIDENT'S REPORT**

i) **Term Deposit**

President Ric advised that the Term Deposit (TD 480821472) had matured and was due for renewal. There was a recommendation to increase the Term Deposit with an additional \$25,000 from the Community Account (027297350) which had surplus funds. The interest from the maturity would be paid into the club account. This would see the term deposit be \$175,000.

MOTION

To add \$25,000 from the Community Account to the Term Deposit 480821472 and reinvest for 5 months at the best rate.

MOVED: Ric McDonald **SECONDED:** Naomi Green **CARRIED**

ii) **Brad Evans**

President Ric advised that Brad had requested an extension to his leave from the club until 30 June 2020 due to work commitments. It was agreed as Brad was a financial member of the club to grant the leave and recommended that the membership chair contact Brad mid-June 2020 to confirm his renewal of membership for the 2020-21 Rotary year.

4. VOCATIONAL REPORT: Carlton D'Sousa

i) Ron Sloan Endeavour Awards

Carlton presented a budget and request for approval for the committee to run this year's Ron Sloan Awards:

\$1500	3 x Scholarships (\$500 each) for Thornlie High School
\$1000	2 x Scholarships (\$500 each) for Providence College
\$418	Plaques
\$360	Meals (Students, Parents and Teachers)
<u>\$3,278</u>	

MOTION

To approve \$3,278 for the Vocational Committee for the 2020 Ron Sloan Endeavour Awards

MOVED: Carlton D'Sousa SECONDED: Julie Ninnis CARRIED

5. TREASURER

- i) Treasurer Naomi had prepared the club financials and loaded onto the Club Website. The club is in a strong financial position, and the move to implement the increase to club weekly costs and the use of the Credit Card reader had seen the meal costs align with income.
- ii) Treasurer Naomi presented that the club PO Box was up for renewal. The club currently has a large box (\$329) and the Board queried with the amount of mail now being received if this was necessary. A downside to changing to a smaller box (\$139) would be changing the club's Postal Address. Treasurer Naomi will look at options/solutions for changing the PO Box.

6. GENERAL BUSINESS:

i) Club Restructure – Projects Committees

PDG Phil Cordery had submitted a short report to the Board for consideration. Concerns were expressed that a committee was supposed to be formed to discuss this and this had not happened. The board also felt that the proposal did not actually address a significant change, but just added a layer of 'management' and excluded most of the members with only six members being involved.

It was discussed the importance of including and engaging members, and a new potential structure could assist in allowing members to work on areas of interest as opposed to just be placed in committees.

Jodie had reviewed the Club Bylaws, and reported that the Bylaw 2 (Section 5) would need to be amended to reflect any changes. It was discussed that under the new proposed structure the Four Director positions could be filled by the Projects Director and three other Directors with specific interests/skills for the Club's strategic direction.

It was recommended that a planning committee be formed, that would present a proposal including draft structure and project committees to the Board meeting in April and this could then be introduced to the membership. Jodie will coordinate a meeting for the planning committee.

ii) Foundation Donation

International Chair Jodie asked the Board to consider making the budgeted donation to the Rotary Foundation, as the funds were available in the Community Account. Discussion was held that the initial budgeted amount of \$5000 could be donated and then if there were additional surplus funds towards the end of the year, this could be increased.

MOTION:

That the Club donate \$5000 as budgeted to The Rotary Foundation

Moved: Jodie Sparks Seconded: Naomie Green CARRIED

iii) Charitable License Usage

Queries and concerns were expressed about the recent usage of the club's name by a non-member as part of a fundraising event without the approval from the Board – which could have an impact on the club's reputation and Charitable Collection License.

Under the Charitable Collections License, authority must be granted to an individual or other organisation to use our license. There are also requirements that must be met - including reports on collection and financials and that all monies collected must be paid within 14 days. It is the obligation of the License Holder to include any monies collected under their license in the annual reporting to the department.

The Board would make provision to discuss the requirements of our obligations under the Charitable Collections License with the members to ensure there was clarity about the use of and approval to use our license going forward.

iv) Speakers Gifts

Discussion was held on the recent gifting of club hats to speakers. The Board decided last year that speakers would be presented with a Polio Donation Certificate as a recognition of their presentation and that no other 'gifts' were to be given without Board approval. This was conveyed to the club at a meeting, and was met with a general consensus from the members. President Ric to discuss with Phil and reconfirm the Board decision that only Polio Certificates were to be presented unless advised otherwise.

v) Proposed Project

President Elect Julie expressed an interest in following up on the potential club involvement in providing refuge housing as was presented by a speaker at a meeting last year to the club. The cost to provide the houses were \$75,000 each. The Board requested Julie follow up with further details, and present a proposal to a future meeting.

vi) Teresa Tay / Secretary

Director Julie advised that Secretary Teresa had advised she had a work commitment for a number of weeks on a Tuesday evening and would not be able to attend the Club meetings. The Board asked Julie to confirm dates Teresa would not be able to attend so a leave of absence could be granted and a member appointed to take on any Secretary duties as required.

vii) Youth Exchange Student

Director Jodie gave an update on Noémie's host parents. She is currently being hosted by Nancy and Peter Kilkenny but will be moving to Ric and Ailsa McDonalds on 22 February until 26 April. At this stage a fourth host family had not been confirmed for the last part of her stay.

Noémie will be on the North West Safari from 27 April until 14 May, so the period of hosting required is about 6 weeks.

Nancy has made some tentative arrangements with relatives of the Marsh family, however it was recommended to the board that we try and source a host family from within the club first. Jodie will speak to the club members to seek support.

- 7. NEXT MEETING:** Tuesday 24 March 2020 (TBC), at Gosnells Golf Club.
- 8. MEETING CLOSED:** 8.54pm