

**1) MEETING OPENED :** 7.43PM 16 July 2019

**2) PRESENT:** Ric Mc Donald (President), Simon Dutt (Immediate Past President), Julie Ninnis (President Elec), Teresa Tay (Secretary), Naomi Green (Treasurer), Jodie Sparks (International), Neville D'Vaus (Youth), Tony Italiano (Vocational), Michelle Kerr (Community)

**3) MINUTES OF PREVIOUS MEETINGS:** Previously Circulated

**Moved :** Jodie Sparks

**Seconded:** Simon Dutt

**CARRIED**

**4) PRESIDENT'S REPORT**

- a. See circulated Board Agenda from President Ric
- b. The board has agreed there need to be two administrators for the internet banking account and it has been agreed that John Stockbridge and Naomi Green will be the administrators
- c. Bank Signatories, it was agreed that Treasurer Naomi Green, President Elect Julie Ninnis and secretary Teresa Tay should be added to the bank signatories , once the club books have been finalised for Audit then Past treasurer Dom Mano, Past secretary Jodie Sparks and past president Simon Dutt will be removed from the signatory list.
- d. Teresa (Secretary) to write a Thank you letter on behalf of the club to Nola Simpsons for the donation and Bill Brockway for the trolley – Jodie to give letter template
- e. Re the allocation of the donation of \$500 from the Simpson Family to be decided by the committees if it should be going to Shelter Box or any other cause?
- f. Guest attendee's payment in Section 3 of president agenda. It has been agreed by the board to move \$4000 from committee account to club account covering meals for club guests for 2019-20 .
- g. The board has agree to set up recurrent payment for market carpark rent – Naomi (treasurer to arrange)
- h. The board has agreed to finalize the rotary yearly dues to remain as \$270
- i. Ric has informed the board that Gary has decided he has decided to resigned—from the club and thus will not be reviewing his membership
- j. Ric has raised a note for members to look for ways to raise income for the BNB markets to make it grow further

Jodie is going to look at signs along the roads towards the markets to bring in the crowds

Rotarians who have facebook accounts should be encouraged to share and spread the news about the BNB markets and other activities we do

There is an idea of looking into the food van that can be managed by other people just like the coffee van ( example people in the community manning the food van )

Manfred was interested in manning the food van sometime ago. Ric will have a chat with him

- k. In point 8 of Ric Agenda, The board discussed the 3 proposals and agreed to further review these and bring to the next board meeting for a decision
- l. Ric has requested for members to look out for projects around them
- m. The board has agreed any project or proposal by committee exceeding \$1000 needs to be brought back to the board for a decision and all committee decisions under \$1000 need to be presented to the board for ratification prior to payment or communication of approval.

## **5) Secretary Report**

Teresa thank all committee directors' for the timely report before the board meeting

## **6) Treasurer Report**

- a. Dom hasn't finished his report for last year
- b. Based on the latest statement we are in credit of \$1200
- c. Bills would be sorted next week
- d. Separate accounts for profit and loss independently and not combine both accounts together

## **7) Club Service**

Julie will take it to committee regarding singing the national anthem

**8) Community Service** – Michelle Kerr, report circulated

**9) Vocational Service** – Tony Italiano, report circulated

**10) International Service** – Jodie Sparks, report circulated

**11) Youth Service** – Neville D'Vaus, report circulated

## **12) General Business**

- a. The whole new committee names need to be submitted to the ABR through Dom Manno who will submit the changes
- b. Membership – Taonga, Suggested for John to ask Taonga her plan of staying with Rotary
- c. Brad has applied for Personal leave for this calendar year (approved by the board if he has paid for his annual dues)
- d. Andy has recently caught up with Frank Keays and Silvia is in hospital. Frank is not doing well.
- e. Doug is quite ill . A member who is close to him for follow up?
- f. It is agreed that keeping in touch with past rotarians especially when they are not well and keeping them up to date can make them feel they are still connected to the rotary family. - John? Membership director to follow up?

## **13) Any other business**

- a. Tony noticed at Changeover night, Guest, Partners etc are not recognized early and formally. This needs to be addressed in the future
- b. Apologies also needs to be acknowledge formally and not casually
- c. It has been advertised on facebook about Satellite club being setup. It needs to go through the board for approval
- d. Singing the national anthem – to look into another format of introducing it
- e. Jodie was asked by Murray that this club has promised that we will support the golf club for projects – Club to give proposals response was that no promise is nor should be given regarding any future commitments without full board approval.

**Next Meeting : 20 August 2019**

**Meeting closed : 8.45pm**